

**Elizabeth Townes Board of Directors Meeting**  
**Thursday, December 4, 2008**  
**7:03 PM**

Directors attending: Samantha Corning, Barbara Gillis, Ginger Hall, Mary Lennert, LaDonna Walden

Directors absent: Kevin Carney

Hawthorne Management, Angie Baxter, not in attendance

Minutes taken by: Mary Lennert

Call to Order

Meeting called to order at 7:03 PM by outgoing President, Barbara Gillis

Board Member Resignation:

Motion to accept Kevin Carney's resignation

Motion 2<sup>nd</sup>

All in favor

Board Member Position

Motion to nominate Gwen Crawford to Board position vacated by Kevin Carney

Discussion followed

Motion to nominate Gwen Crawford was 2<sup>nd</sup>

All in favor

2009 Coupon Booklets

First mailing of Coupon Booklets had an error in the monthly assessment amount.

Incorrect Monthly Payment	\$137.67
Correct Monthly Payment	\$133.67
Error	\$4.00

Angie Baxter of Hawthorne Management to be notified.

New Coupon Booklets to be sent out to all homeowners.

Announcement to be put on Elizabeth Townes website.

Next Meeting

Tuesday, December 9<sup>th</sup> @ 7PM

2009 Board Meeting Dates

3<sup>rd</sup> Tuesday of every month

1<sup>st</sup> Meeting – Tuesday, January 20<sup>th</sup>

Adjournment

Meeting adjourned at 7:36 PM