

ELIZABETH TOWNES HOMEOWNERS ASSOCIATION BOARD MEETING

Minutes of 1/8/2013

1. Meeting called to order at 7:00 pm
2. In attendance: Pat Hedrick, LaDonna Walden, Roseann Everett, and Jennifer Wilson. Absent: Jim Wells and Madalene Greco. Also in attendance were Debra Nugent of Kuester Management and Harmony Taylor of Hedrick Gardner Kincheloe & Garofalo LLP.
3. Meeting minutes for meeting held on December 18, 2012 were approved. Motion made by Roseann Everett, seconded by Jennifer Wilson. All in favor.
4. Motion made by LaDonna Walden to accept the 12/15/2012 financial report. Motion seconded by Roseann Everett. All in favor.
5. Motion made by LaDonna Walden to have next meeting on February 19, 2013. Motion seconded by Jennifer Wilson. All in favor.
6. Pine tree trimming – we are still waiting to get 3 quotes for the trimming of the pine trees.
7. Motion made by Pat Hedrick to accept the landscaping contract presented by Heaven and Earth Landscaping for 2013. Motion seconded by Roseann Everett. All in favor.
8. Motion made by Pat Hedrick to discuss preventative maintenance at the next meeting. Motion seconded by Roseann Everett. All in favor.
9. Motion made by LaDonna Walden to put warning signs at the detention pond. Motion seconded by Jennifer Wilson. All in favor.
10. Motion made by LaDonna Walden to get 3 bids for power washing, painting, and window caulking. Motion seconded by Jennifer Wilson. All in favor.
11. Motion made by La Donna Walden to discuss audit requirements at our next meeting. Motion seconded by Jennifer Wilson. All in favor.
12. Motion made by LaDonna Walden to accept payment arrangement requested by a homeowner. Motion seconded by Jennifer Wilson. All in favor.
13. Motion made by Roseann Everett to grant homeowner a late fee waiver. Motion seconded by Jennifer Wilson. All in favor.
14. Discussion of HOA responsibility regarding outside maintenance of units in Elizabeth Townes with Debra Nugent and Harmony Taylor.
15. Motion made by Pat Hedrick to adjourn at 8:50 pm. Motion seconded by Roseanne Everett. All in favor.